

**Agenda – November 1, 2025**  
**District 5130 Budget and Finance Committee Meeting Minutes**  
**Zoom Meeting**

Chairperson:	Tom Boylan
Present - Voting	Kristine Redko, Jim O’Grady, Jeff Kolin, Jack Strange, Darren Patterson, Paul Oseso, Klark Swan, Tom Boylan
Present – Non-Voting	Penny Millar, Kathy Rogers
Absent:	
Guests:	
Recorder:	Secretary

Meeting began: 9:15 AM

<b>Agenda Item &amp; Presenter:</b>	<b>Topic</b>	<b>Conclusion/ Action</b>	<b>Follow-up Responsible Person and Date</b>
Welcome	Call meeting to order/Welcome and introduction of guests		
Info Item 1.			
Action Item 1. Financial Reports <i>Penny Millar</i>	Review and approve financial reports: <ol style="list-style-type: none"> <li>1. District Financial Reports – 09.30.2025</li> <li>2. Youth Exchange Financial Reports – 09.30.2025</li> </ol>	Move to accept financial statements as submitted by Finance Committee M. Paul Oseso S. Jack Strange Pass: Motion Passed	

<p>Action Item 2 <i>Penny Millar</i></p>	<p>Financial Review Report – prepared by PDG Dustin Littlefield.</p>	<p>Move to acknowledge the Audit Review Report. M. Jack Strange S. Kristine Redko Pass: Motion passed.</p>	
<p>Action Item 3 <i>Penny Millar</i></p>	<p>Authorize.net and DACdb not working well together. Switch to Team Merchant? Platform plan – payor pays 3.5% fee Legacy plan – District pays transaction fees Who is responsible?</p>	<p>Moved to move to new Credit Card Team Merchant System and have District 5130 absorb. M. Jeff Kolin S. Jim O Grady Pass: Motion passed.</p>	
<p>Info Item 1.</p>			
<p>Info Item 2.</p>			
<p>Info Item 3.</p>			
<p>Discussion Item 1 <i>Tom Boylan</i></p>	<p>How much to hold in reserve? How to use excess funds?</p>		<p>Kristine Redko to send out a special budget line item and ask Paul O’Rear, Membership, to assist.</p>
<p>Discussion Item 2 <i>Penny Millar</i></p>	<p>Accrual for Rotoplast \$19,678.38 representing excess funds from Kathy Flamson’s year. Keep on books? How long to retain PDG’s excess funds?</p>		<p>Klark Swan to investigate Rotoplast and consider a Chair for Rotoplast. Possibly reach out to Chris Brannan.</p>

<p><b>Discussion Item 3</b> <i>Penny Millar</i></p>	<p>Account correction to last year's financials for \$30,506. This is the amount of TRF Grants for FYE 6/30/2025 that was returned in July 2025 but not booked in last fiscal year. NI overstated LY.</p>		

Meeting Adjourned:  
M: Jim O'Grady  
S: Paul Oseso  
Passed: Motion Passed  
Time: 10:30 AM