



**Agenda – July 20,2024**  
**District 5130 Disaster Relief Fund Board Meeting**  
**Via Zoom**

Chairperson:	Jim O’Grady
Present:	Tom Boylan, Jennifer Strong, Kristine Redko, Jeff Kolin, Carol Martin, Michael Murray, Klark Swan, Darren Patterson
Absent:	
Guests:	Bert Terreri, Jack Strange
Recorder:	District Secretary Penny Millar

Meeting began:

<b>Agenda Item &amp; Presenter:</b>	<b>Topic</b>	<b>Conclusion/Action</b>	<b>Follow-up Responsible Person &amp; Date</b>
Welcome <i>Jim O’Grady</i>	Call meeting to order/Welcome and introduction of guests	10:09AM	
Action Item 1 <i>Carol Martin</i>	Financial Reports as of 6-30-24 (see attachments)  DRF Financial Reports DRF Asset Tracking Worksheet	Discuss as to what “Business Grant” is and why it is separate for Mendocino and Napa. Jennifer explained the history. Consensus to merge the Business Grant and the General Funds for Mendocino and Napa. The categories for Ukraine can also be eliminated (they have zero balances and will not be used).  Funds are designated by County, not by club. It is up to the DG and AG’s to talk to the clubs to let them know of the funds. Dirk Slooten, as Chair, should take the	

		<p>lead in recommending disbursements to the DRF Board for their vote.</p> <p>Motion to approve financial reports:  M. Jennifer Strong  S. Jeff Kolin  Pass: 100%</p>	
<p>Action Item 2</p> <p><i>Carol Martin</i></p>	<p>Discussion &amp; consideration of placing portion of DRF funds in CD @ 5% or MM</p> <p>a. If so, what amount?  b. If so, vote on resolution for acct</p>	<p>Because disasters can happen at any time, the funds need to be available for immediate disbursement. With that in mind, any investing of the funds must be liquid. Motion to authorize Carol to open a money market or other liquid interest bearing account at Umpqua Bank and move all funds from the checking into the interest bearing account.</p> <p>M. Jennifer Strong  S. Mike Murray  Pass. 100%</p>	
<p>Action Item 3</p>	<p>Conflict of Interest forms</p>	<p>Bert Terreri described the Conflict of Interest Statement and indicated all board members must sign the form each year. A hand signature is needed and a scan of the completed signature page to be sent to Penny. Penny will forward send forms to Bert.</p>	
<p>Action Item 4</p>	<p>Authorize the Law Office of Herbert Terreri to file the Statement of Information.</p> <p>1. Why?</p>	<p>Bert noted the Statement of Information form is filed annually on the anniversary of formation or sooner if there are changes to the listed officers and directors. Because the board changes each July 1, the form must be filled out now. Herbert offered to file the SI form. Motion made to authorize the Herbert Terreri Law Offices to</p>	

		prepare the updated Statement of Information for the DRF. M. Jennifer Strong S. Tom Boylan Pass. 100%	
Info Item 1.			
Info Item 2			
Discussion Item 1			

Meeting Adjourned : Approved M/S/P 10:50 AM